



# **Northwest Arkansas** *District Fair*

## **COMMERCIAL BOOTH LEASE AGREEMENT**

Organization Information (Please complete all fields)

Business Name \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Primary Phone \_\_\_\_\_ Secondary Phone \_\_\_\_\_

This Lease Agreement made the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the 5<sup>th</sup> Agricultural District of Arkansas, Inc., DBA Northwest Arkansas District Fair, hereinafter referred to as “The Lessor” and the person and/or entity listed above, hereinafter referred to as “The Lessee.”

1. DESCRIPTION OF LEASED PREMISES: The Lessor agrees to lease to the Lessee the following space(s), hereinafter referred to as “The Premises,” indicated below:

- ☐ Single Indoor Commercial Booth Space - \$35.00
- ☐ Double Indoor Commercial Booth Space - \$50.00
  - ☐ Outdoor Non-Food Vendor 10x10 Space - \$100.00 - 10x20 add \$50.00
  - ☐ Outdoor Non-Food Trailer Space - \$100.00 - Requires additional permit from the City of Harrison/Harrison Fire Department.

The Lessee also is requesting to use the following items:

- ☐ Electricity
- ☐ One Table- **indoor spaces only** - 8’ in length
- ☐ Two Chairs - **indoor spaces only**

**NO TENTS OR TENT FRAMES WILL BE ALLOWED**  
**INSIDE THE COMMERCIAL BUILDING!**

2. FEES: The Lessee shall pay to the Lessor rent in the amount of \_\_\_\_\_ to be paid on or before **September 8, 2025**. Checks should be made payable to NWADF.

The Lessee shall be responsible for removal of all personal property, trash, and other items that were not present at commencement of the Lease. Any items remaining upon expiration of the Lease, September 21, 2025 at 6:00pm, will become property of the Lessor.

The Lessee shall be responsible for any and all damages to property of the Lessor.

Failure to comply with any and all terms by the Lessee shall result in forfeiture of his/her deposit and/or legal action.

3. **HOLD HARMLESS AGREEMENT:** The Lessee hereby agrees that he/she has read, understand, and agree to follow the rules and regulations contained in this Lease Agreement and set forth by the Northwest Arkansas District Fair; the Lessee agrees to hold harmless the Northwest Arkansas District Fair, its board of directors, officers, employees, volunteers, and all committee members for any lost or stolen items, injuries, cost, penalties, fines, and judgements that may occur at or in connection with the event described in this Lease.

4. **DATES OF EVENT:** Dates for the District fair are September 14-20, 2025.

**Setup for Commercial Booths will be:**

**Tuesday, September 16, 2025 1-7pm ONLY** - Setup is not allowed during any other times.

**Cleanup for Commercial Booths will be:**

Sunday, September 21, 2025 1-4pm OR Wednesday, September 24, 2025 4-6pm

**Commercial Building is open:**

Wednesday, September 17, 2025 10:30am - 9pm - Senior Citizen Day begins at 10:30am!

Thursday, September 18, 2025 - Saturday, September 20, 2025 11am - 9pm

5. **SPECIAL BOOTH REQUESTS:** All booth number requests will be considered, but not guaranteed.

**You may not be assigned the booth space you request.**

6. **HEALTH STATEMENT:** The Lessee shall follow any and all guidelines, directives, and recommendations in place during the length of their rental. The Lessee is responsible for adherence to orders set by local, state, and federal authorities. The Lessee assumes any and all liable for failure to comply with current guidelines.

7. The following items **cannot be sold:** Non-packaged food items (must be a food vendor). If pre-packaged food items are to be sold please contact the Arkansas Department of Health for regulations. This list is not all-inclusive. The Fair reserves the right to amend this list at any time. If the Fair informs a vendor that a particular item cannot be sold the item must be removed from the premises immediately.

No Alcohol or tobacco products.

No E-Cigs or Vaping products.

No offensive, suggestive, or controversial products.

No BB Guns, pellet guns, or any items that have a projectile.

No knives, swords, or like items.

**You MAY NOT walk around the grounds or buildings selling your product/item(s) or selling promoting raffle tickets or prizes.**

**Vendor may collect signatures for petitions. Vendor may not walk around grounds or buildings soliciting signatures.**

Exhibits shall not display, sell or dispense any items with offensive, profane and/or drug related paraphernalia. The sale, or dispensing, of these or any other items which in the opinion of the Fair are inconsistent with the mission of the Northwest Arkansas District Fair will result in the removal of the vendor.

Signature of Lessee \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Fair Manager – Allison Black

Contact Information – [allison@northwestarkansasdistrictfair.com](mailto:allison@northwestarkansasdistrictfair.com)

Fair Office – 870-743-1011

Cell – 870-266-6204

Physical Address – 1400 Fairgrounds Road, Harrison, AR 72601

Mailing Address – P.O. Box 1302, Harrison, AR 72602